



WITHDRAWAL REQUEST FORM FALL/SPRING 2018-2019

- To officially withdraw from classes at DTHS, complete and sign the withdrawal form below and email to: registration@dancetheatreofharlem.org. Failure to attend class does not constitute a withdrawal.
- The date on which the withdrawal application is received by our office (processed online) is considered the official date of your withdrawal.
- See refund schedule below and be aware that any refund takes *six to eight weeks for processing* and all registration fees are **non-refundable**.

Two weeks prior to start of classes 100% of total amount paid
(08/27/2018):

Within first two weeks of classes 50% of total amount
(09/24/2018):

After two weeks of classes (09/24/2018) **NO REFUND**

Submission Date: _____ Student's Last Day Attended Classes: _____
 Student Name: _____ Parent Name: _____
 Address: _____ City: _____ State _____ Zip: _____
 Parent Email: _____ Parent Telephone: _____

Brief description of the withdrawal reasons and/or refund request:

Parents Signature: _____