

# DANCE THEATRE OF HARLEM JOB DESCRIPTION

## Maintenance Facilities Assistant Evening Status: Non-Exempt

Dance Theatre of Harlem, established since 1969, is a multicultural dance institution with an extraordinary legacy of providing opportunities for creative expression and artistic excellence and carries a solid commitment toward enriching the lives of young people and adults around the world through the arts

Reporting to the facilities manager and/or maintenance supervisor, the Maintenance Facilities Assistant services include but are not limited to:

### **Essential functions**

- Clean and sanitize facilities and equipment as directed by the supervisor
- Follow SSOP (Sanitation Standard Operating Procedures).
- Comply with proper handling of chemicals and dilution factors
- Be able to read and understand sanitation procedures
- Follow written and oral procedure, MSDS (Material Safety Data Sheets) knowledgeable.

### **Required Qualifications**

- High School Diploma or equivalent.
- Ability to read and understand labels of sanitation products used.
- Eligibility to work in USA.
- Physical Demands:
  - Ability to stand entire shift, lift up to 25 lbs-
  - Ability to climb ascend or descend stairs and using feet and legs, hands and arms, stoop, kneel, reach, walk.
  - Ability to use close vision, color vision
  - Working in hot/cold temperatures-occasionally.

### **Terms and conditions**

- Full time - Evenings
- Compensation: Hourly, includes full fringe benefits. Paid on a bi-weekly basis.

Dance Theatre of Harlem is an equal opportunity employer.